Process to arrange for Health Assessment through University Health Service

1. Register the prospective intern:
   a. Department/lab Administrators should call Barb Tripp at 275-1155 to register the person with UHS. (The phone is covered if Barb is away, so turnaround should generally be within one day, regardless.) If not already in the UR system, the following information is needed, at minimum:
      i. First and last name of intern
      ii. Birth date
      iii. Local Address
      iv. Telephone number at which the intern can be reached
      v. Name, phone number and account number through which the intern will be placed (i.e., the person making the phone call.)
   b. Once registered, an appointment can be made either at the same time or in the future.

2. Make the appointment:
   a. Department/lab Administrator should call Barb Tripp at 275-1155.
   b. The appointment will use the standard “yellow questionnaire” and will cover a Risk Assessment and immunization review, including PPD as appropriate. As always, it is most helpful if the individual can bring an immunization record with them to the appointment (not necessary if a UR student). Most students will be able to get their immunization record from their home school or doctor’s office. The appointment is best made when the immunization record is in hand.
   c. The current standard charge is $50 for the visit, $12.50 for a PPD (which includes a return for the read) plus any additional immunizations or lab tests required at the time. It’s most helpful for the department/lab to send a blue 312 UR requisition with the person when they come, or send it in advance to Barb Tripp, UHS PO Box 270617.

3. Additional care:
   a. Such individuals suffering an acute injury or exposure directly related to their service in the lab can be directed to UHS for care. The standard Medical Center UHS number is 275-4955. The Office is open Monday through Friday, 8 am to 5 pm, except Tuesdays, 9 am to 5 pm. All care is by appointment unless a serious acute situation exists, such as active bleeding, serious chemical exposure and the like, in which the person should be walked over directly. A MERT response should be called if the injury is life-threatening.